



Summer 2024

BRIGHTWOOD RANCH STAFF INFORMATION



You have the opportunity to serve, strengthen, & uplift children and youth through Christian camp ministry this summer.



**"Unless we reach
their hearts today,
they will break
our hearts tomorrow."**



Dear Prospective Staff Person,

Thank you for considering Brightwood Ranch Hope Mission Summer Camp as a ministry option this summer! We hope that you will prayerfully consider what God has for you this summer.

There is more to summer camp than bonfires, archery, and trail rides. Camp ministry asks you to be willing to sacrifice personal interests for the betterment of the campers and your staff team. It demands that you be committed to what God will call you to this summer and to what He wants to accomplish in your life and in the lives of others through you. We would like to invite you to be part of what may be one of the hardest summers of your life and one of the most rewarding.

Are you up for the challenge of:

- *Dealing with head lice*
- *Chasing after "Runner" campers*
- *Long days spent outside in the hot summer sun*
- *Short nights*
- *Listening to heartbreaking stories from campers who come from foster or groups homes, or homes that face the realities of abuse, neglect, and substance addiction*

You can also look forward to:

- *Seeing that runaway camper give her heart to the Lord*
- *Watching campers laugh and have fun as they experience summer camp for the first time*
- *Giving campers opportunities to grow as they develop skills in horseback riding, rock climbing, archery, and leadership*

This summer, we invite you to choose not that which will bring you the most money. Rather, we invite you to choose a summer that will change lives. Both yours and the lives of the hundreds of campers who are eagerly looking forward to their week at summer camp. You have the opportunity to be a part of life-changing summer sharing the love of Christ with children & youth at summer camp. You have a lifetime to build a career but you will not always have the flexibility to be involved in summer camp ministry.

Blessings to you as you consider what God would have you do this summer.

If you have any questions you can call toll free: 1-866-797-2624 (within Canada) or email: bright.wood@hopemission.com

Hope Mission Summer Camps

To apply: Go to www.hopemission.com/summercamp and complete the online staff application (you will be asked to upload your resume & cover letter indicating why you want work at a Christian camp)



Summer Camp Information



Hope Mission

an interdenominational Christian inner city rescue mission in Edmonton, Alberta.

"Hope Mission exists to serve, strengthen, and uplift men, women, youth and children through the life-changing gospel of Jesus Christ."

Hope Mission Summer Camps exist to provide a summer camp experience for children from mostly single parent, foster and group homes. We run on a pay-what-you-can registration fee and provide bus transportation from Edmonton and Calgary to our camps in order to reduce financial and transportation barriers for the families we serve.

Hope Mission Summer Camps are focused on developing camper-counsellor relationships. Campers spend the day in their cabin groups. Cookouts, cabin group activities, meals, Bible studies and devotions, and special activities all help to provide opportunities to have an impact on the campers that are with you for the week.

Brightwood Ranch

Our facility is located on 220 acres of rolling hills one hour west of Edmonton. We offer 6 day overnight camps for children and youth ages 6-17. Activities include archery, riflery, zipline and climbing wall, petting zoo, trail rides, and wide games. We run junior & intermediate camps out of our cabins on the main site, horsemanship camps, a tipi village, and youth development programs for high school youth. All cabins have shower & bathroom facilities.

Summer Schedule 2024:

May 6th: 4 month staff positions begin

June 24: Staff Training begins (2 month positions begin)

July 7th: Summer Camp week 1 begins

August 23: Camp Clean-Up & Staff Debrief



Summer Camp Frequently Asked Questions

Is previous camp experience necessary? We welcome applications from individuals with no previous camping or horse experience as well as from seasoned staff. It is your desire to share the love of Christ and ability to teach various camp activities that is most important. Special skills such as music, drama, crafts, archery, climbing, horsemanship, etc. are always needed at camp.

How old must I be to work at camp? Applicants must be 18 and older. Applicants for leadership positions must be 21 or older (relevant experience may be cause for an exception).

Is travel to camp provided? Staff are required to pay the cost of travel to the ranch and back home (airport pickups are provided).

How many months of work are available? 2 and 4 month positions are available. On a case by case basis we will offer 2 week positions. If you want to come for less than 2 weeks you are welcome to come as a volunteer (unpaid).

What is the start date? 4 month positions begin May 6, 2024. 2 month positions begin with staff training on June 24, 2024.

Is attending staff training required? Staff training is required for staff who have never before served with Hope Mission Summer Camps and for all core staff. It is strongly recommended for all other volunteers and short-term staff. Staff training exists to prepare you for the challenges you will face in camp ministry.

What is covered during staff training? You will be taught the skills you need for camp ministry such as: archery, horseback riding, simulated rock climbing, how to teach a Bible study, how to lead chapels (drama, music, testimonies, etc), behaviour management, incident reporting, child protection policies, and camper and staff summer expectations.

How do I apply to work at a Hope Mission Summer Camp? Go to www.hopemission.com/summercamp and complete the online staff application.



Summer Camp Frequently Asked Questions

How long does 1 week of camp run? Camp starts Sunday at 3 pm (depending on the camp) and ends Friday at 6:00pm.

Are camp staff expected to stay on site over the weekend? The weekend is your time to rest and refresh as you so choose. You're welcome to stay on site but are also free to go home, take a trip to the mountains, etc. There will be some fun planned activities for the weekends off-site if interested.

Do camp staff receive breaks during the week? Programming staff and counselors receive a 2hr break each day. Support staff roles receive 1hr of break time each day. All staff participate in weekly discipleship groups, where staff can step away from the campers and spend time sharing learning and praying together once a week.

What are the cabin/tipi sizes? Cabin/tipi groups are 7-9 campers with 3 counsellors. Per group

What are counsellor responsibilities? Camp counsellors are expected to lead their cabin groups, facilitate daily cabin Bible studies, evening devotions, assist in teaching camp skills, take campers on a weekly cookout (cooking dinner over a fire), participate in and lead chapels (dramas, song-leading, share a testimony, etc), participate in and lead camp games, and have fun!

What are camp staff paid? All two-month positions receive \$1,200/month (minus CPP, UIC and tax deductions) plus room and board. Four month leadership positions receive \$1800/month (minus CPP, UIC and tax deductions) plus room and board. For everyone returning staff member receives \$200 per month raise. All staff that complete the full 7 weeks of camp and 2 weeks of training receive a \$1000 bonus at the end of the summer.

Are camp staff required to provide a Criminal Record Check? All camp staff must provide a recent Criminal Record Check (including vulnerable sector check) in order to begin working at camp. Staff will not be able to start working until their record check has been completed. Interested staff should start this process as soon as possible.

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Summer Camp Ministry Positions

Counsellor: Lead and guide campers in such a way that they will have the opportunity to receive Christ and/or grow in their faith; responsible for the campers' safety and hygiene; teach or assist with assigned activities; lead cabin Bible studies and devotions; lead and participate in chapel services.

Main Site Program Lead: Coordinate and supervise all areas of the Main Site camp program (games, activities, chapels, etc); mentor and support counsellors; provide support with camper behaviours; lead a staff Bible study.

Male/Female Unit Leader: Support counsellors; ensure counsellors are following policies and procedures and working towards camp goals; assist with camper support; oversee activity areas; lead small groups and one on one meetings for staff discipleship; assist where needed.

Youth Camp Program Lead: Plan and implement the Youth Camp Program (week long camp ages 13-16), including Bible studies, wide games, and camp activities (archery, rock climbing etc.). Provide oversight, support and leadership to Youth Camp Counsellors and campers.

Crew Program Lead (Brightwood Ranch): Plan and implement the Crew Leadership Program (4 week program ages 16 & 17), including Bible studies, leadership development activities, and service projects (camp cleaning & kitchen duty). Provide oversight, support and leadership to Crew Counsellors and campers.

Camp Nurse: Functions to evaluate and treat campers and team members for minor injuries and illnesses, oversee the administration of medications, and keep accurate records of all related interactions.

Activity Lead: This position is responsible for the instructional teaching, safety, facilitation, guide and leadership of one of the following activities: climbing wall, archery, wilderness skills, arts/crafts, sports (customizable to individual if other skill present).

Summer Secretary: Assist the year-round Secretary with administrative tasks for the summer including but not limited to: staff paperwork, camp revenue, visa/petty cash reconciliation, camper and bus registration, phone calls, camp canteen, and assisting with other activities at camp (including chapels).

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If you have additional questions, please email: bright.wood@hopemission.com or call toll free: 1-866-797-2624 (within Canada)



Summer Camp Ministry Positions

FIRST AID ATTENDANT / NURSE: Maintain accurate records of camper medications and all treatment given/ medications administered; administer medication for campers and staff; monitor hygiene aspects of camp; monitor cleanliness and health of campers and staff; communicate with parents; care for sick or injured campers and staff; participate in camp activities including chapels.

KITCHEN ASSISTANT: Assist the Camp Cook with preparing snacks and meals for camp; assist with cleaning kitchen and dishes; follow AHS standards for food preparation, storage and kitchen cleanliness; participate in camp activities and chapels as time allows.

CUSTODIAN: Responsible for maintaining the cleanliness of the buildings and surrounding areas of the facility. Duties include (but are not limited to): sweeping/mopping/vacuuming floors, sanitizing washroom facilities, collecting trash, and changing garbages to ensure the campers and staff have a clean and safe environment. We couldn't operate without this important position!

SUMMER MAINTENANCE PERSON: Assist the year-round Maintenance staff with projects around camp: fixing, painting, mowing, removing garbage, transporting food & luggage to out camps, and other tasks as needed: participate in camp activities and chapels.

CLIMBING WALL INSTRUCTOR: Oversee the climbing wall, rappelling, and zip line; ensure all equipment is functional and safe; train and supervise staff in climbing; complete a daily and weekly safety inspection of the wall and climbing gear; maintain relevant records of equipment use; participate in camp activities and chapels as able.

MEDIA PRODUCTION TEAM: Promote Brightwood Ranch on their social media platforms with creative strategies and ideas. This includes photography, videography, and social media managing. Design and execute a meaningful summary recap video of each week shown on the last day of camp for campers to watch.

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Summer Camp Breakdown

Week 1 – Juniors (Ages 8-10) July 7th – 12

Week 2 – Juniors (Ages 8-10) July 14th – 19th

Week 3 – Juniors (Ages 8-10) July 21-26th

Week 4 – Squirts (Ages 6-8) July 28th – July 31

Week 5 – Intermediates (Ages 10 – 12) August 6th – 9th

Week 6 - Intermediates (Ages 10 – 12) August 11 – 16th

Week 7 – Youth Camp (Ages 12 – 16) August 18th – 23

Crew 16+ - Leadership Program weekly - July 7- July 31

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Hope Mission Summer Camps
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Brightwood Ranch is hiring for the 2024 Camp Season! We are located one hour West of Edmonton, Alberta. Come be a part of making a difference in a youth and child's life this summer. We have 2 month and 4 month contract positions with varying competitive wages.

Visit us at our [Brightwood Ranch Website](#)

Find more information on our [2024 Staff Information Pamphlet](#)

4 Month Contract Positions:

[Mainsite Program Lead](#)
[Male/Female Head Counsellor](#)
[Crew Program Lead \(Youth Development\)](#)
[Camp Nurse/First Aid Attendant](#)
[Spiritual Life Coordinator](#)
[Summer Secretary](#)

2 Month Contract Positions:

[Male/Female Counsellor](#)
[Activity Leader](#)
[Nurse Assistant](#)
[Kitchen Assistant](#)
[Summer Custodian](#)
[Summer Maintenance](#)
[Media Team](#)

[APPLY HERE](#)

If you have any questions, please email us at bright.wood@hopemission.com