

Job Title: Cook

Based at: Hope Mission Edmonton Downtown

Reports to: Food Services Manager

Hours of work: Full Time, 40 hours per week.

OUR VISION

Hope Mission has a vision that men, women, youth and children who come to our doors would come to know Jesus Christ as their personal Lord and Saviour.

This vision can be fulfilled only if all staff is diligent in serving, strengthening, and uplifting people in the name of Jesus Christ.

JOB DESCRIPTION:

- Responsible for food preparation at the Hope Mission Centre in Edmonton which includes: sorting, washing, and peeling, chopping, slicing, cooking of food and other kitchen related duties determined by the Food Services Manager
- Responsible for menu planning (aligning with Canada food guide), food ordering & inventory in coordination with the Food Services Manager
- Responsible for overseeing staff and volunteers who are scheduled to serve in the kitchen ensuring they are trained and following AHS food preparation standards
- Maintain excellent serving and cleaning standards.
- Strong communication skills.
- Maintain a positive and safe kitchen environment.
- Ability to work well with staff, volunteers, and guests of the program.

MINIMUM QUALIFICATIONS AND SKILLS:

- Team player
- Must be physically fit, no issues with standing and able to lift average 50 lbs
- Completion of high school.
- Related training or 2 years work experience as a cook is required.

- Food Safety Certificate
- Understanding of food processing and kitchen equipment.
- Comfortable working with vulnerable people.
- Ability to communicate effectively with staff, volunteers, and guests.
- Conflict resolution skills.
- Administrative and organizational abilities.
- Ability to exercise authority without intimidation.
- Self-management skills.

OTHER REQUIREMENTS:

- **Being a Christian Organization we require our employees to be in agreement and sign the Hope Mission Statement of Faith**
- **Must be legally entitled to work in Canada on a full-time basis.**
- Able to provide Criminal Record Check and Vulnerable Sector Search
- A letter of reference from a ministry or church is an asset
- Adherence Hope Mission's Policies and Procedures.

SALARY: \$19 per hour (during 3 month probation). \$20 per hour after probation

Excellent Manulife Health and Dental Benefits (after 3 month probation)

HOURS: 40 hours per week,

Weekly Schedule determined by the Food Services Manager.

START: Immediately

We thank all applicants for their interest; however, only those selected for an interview will be contacted.