



Hope Mission Bethany Homes - Wetaskiwin Job description

Job title: Summer Children & Youth Outreach Worker

Reports to: Wetaskiwin Manager

Hours of work: 32 hours/week Tuesday-Friday (some evening & weekend work required)

Position Duration: June 27th-August 24th

Our Vision

Hope Mission has a vision that men, women, youth, and children who we serve would come to know Jesus Christ as their personal Lord and Savior.

This vision can be fulfilled only if all staff is diligent in serving, strengthening and uplifting people in the name of Jesus Christ.

Job Summary:

Working as a part of a team to develop character and promote healthy choices in children and youth (ages 6-18) through the summer program. Provide support to high-needs children and youth in the Wetaskiwin area. To help support and facilitate the summer program that provides Christian summer programs every July-August at the Bethany Homes property. Summer programs at Bethany Homes include a variety of activities including horsemanship, archery, outdoor games & activities, interactive Bible lessons, and arts & crafts.

Duties and responsibilities:

General duties:

- Develop sincere relationships with the children, youth, and staff of the families.
- Communicate (through word and action) a gospel message to the children of our program.
- Work at all special events as they arise, including Open House events, summer day camps, and other events as needed.
- Work with the team at Bethany Homes to provide quality programming for children and youth.
- Coordinate the games, devotional times, and support the staff as needed
- Support and coordinate volunteers who assist with the Summer Day Camp.

Programming:

- Work as a team in program planning, coming up with games, skits, and other summer activities
- Prepare to lead games and other summer activities
- Actively participate in various activities with the kids and youth, such as skits, sports, and horsemanship.
- Interact with the children and staff in a positive and professional manner.

Administrative:

- Support the programs operating out of Bethany Homes as needed.
- Fill in personal time sheet at the beginning of each shift and sign out at the end of each shift.
- Fill in leave request forms as needed.

Security:

- Converse with children and diffuse tempers where necessary, following the Kids In Action policy manual.
- Report any unusual situations (ie. Anything that is broken or open, injuries, etc.).

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- Discuss with supervisor or manager anything that is of suspicion that involves the health and safety of the children.

Other:

- Keep areas free of all potential hazards.
- Attend staff meetings, Bible studies, prayer meetings, and staff functions.
- Be aware of Hope Mission/program policy and procedures.
- Special events.
- Miscellaneous duties as required.

Other requirements:

- Being a Christian Organization we require our employees to be in agreement and sign the Hope Mission Statement of Faith (<http://hopemission.com/about-us/values/>).
- Must be legally entitled to work in Canada on a full-time basis.
- Able to provide Criminal Record Check and Vulnerable Sector Search.
- A letter of reference from a ministry or church is an asset.
- Adherence to Hope Mission's Policies and Procedures.
- Class 5 license an asset
- Experience working with children & youth or horsemanship experience

Employee Name (Print)

Employee Signature

Date: mm/dd/yy